



SWAMI VIVEKANAND SUBHARTI UNIVERSITY
SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING

Subhartipuram, NH-58 Delhi-Haridwar Bypass Road, Meerut -250 005
Ph.: 0121-2439157, Ext. 2222, 2221, Fax: 0121- 2439108
E-mail: principle.site@gmail.com, principal.engg@gmail.com, Website: www.subharti.org

MECHANICAL ENGINEERING DEPARTMENT

(Approved by AICTE)



H: SITE/ BOS/ 2019 / 02

Dated: - 02/07/2019

BOS MEETING NOTICE

All the members of BOS for session 2019-20 (Odd Semester) are informed that meeting is scheduled on dated 08/07/2019 at 10:00 AM in H-2 Hall of the department to consider following agenda:

1. To confirm the minutes of Board of studies meeting was held on 28/01/2019.
2. To report action taken on the Board of Studies held on 28/01/2019.
3. To examine feedback analysis for the B.Tech ME programme for the year 2018-19 (Even Sem.).
4. To consider and approve Board of Examiners for theory and practical examination for UG and PG programme.
5. To consider and introduce a Value added course.
6. To Organize Seminar /Workshop/industrial tour.
7. Career guidance lecture by expert
8. One outreach program

9. Proposal for Centre of Excellence to Run Value added courses.

All the members are requested to attend the meeting.

Dr. Ravish Kumar Srivastava

Professor & HOD (ME)

SITE, SVSU, Meerut.

Cc To: -

1. The principal for kind information pl
2. Department Office file
3. All ME faculty members
4. Er. Ankit Sharma, Asst professor, Deptt of Mechanical Engg, MIET, Meerut,
5. Er. Vikas Mandal, HOD (Foundary), Indure Pvt Ltd, Ghaziabad, U.P
6. Er. Veer pal Singh, AGM, Holland tractors Ltd, Gurugaon, Haryana
7. Dr. Ajeet Kumar Rai, Associate Professor, Deptt of Mechanical Engg, VASET, SHUATS University, Prayagraj, UP

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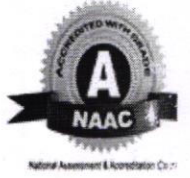


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MECHANICAL ENGINEERING DEPARTMENT

(Approved by AICTE)



PJ: SITE / BOS / 2019 / 03
OFFICE OF THE HOD (ME)

DATED:12/07/2019

Minutes for Meeting of Board of Studies held on 08/07/2019

A meeting of Board of Studies was held on 08/07/2019 at 10:00 AM in the H-2 hall of the department.

Following members attended the meeting

1.	Dr. Ravish Kumar Srivastava	Chairman
2.	Er. Kuldeep Pal Singh	Member
3.	Er. G.S. Kesharwani	Member
4.	Er. Gajender	Member
5.	Er. Manoj Kumar Atri	Member
6.	Er. Suraj	Member
7.	Er. Ajaya Kumar Jena	Member
8.	Er. Harpreet Singh	Member
9.	Er. Deepti Arora	Member
10.	Er. Sachin Kumar	Member
11.	Er. K K sharma	Member
12.	Er. Dinesh Kumar Patel	Member

13.	Er. Leeleshwar Mohan	Member
14.	Er. Aruna Saini	Member
15.	Dr Ajeet Kumar Rai	External Member(Academics)
16.	Er. Ankit Sharma	External Member(Academics)
17.	Er.Veer Pal Singh	External Member (Industry)
18.	Er. Vikas Mandal	External Member (Industry)

Agenda No. 1: To confirm the minutes of Board of studies meeting was held on 28/01/2019.

Resolution:The minutes of meeting held on 28/01/2019 were approved.

Agenda No. 2: To report action taken on the Board of Studies held on 28/01/2019

Resolution: The member noted the action taken report of the minutes of board of studies held on 28/01/2019.

Agenda No. 3: To examine feedback analysis for the B.Tech ME programme for the year 2018-19 (EVEN SEM.).

Resolution:After examine the feedback analysis members found satisfactory improvement on part of academic as well as in student discipline part.

Agenda No. 4: To consider and approve Board of Examiners for theory and practical examination for UG and PG programme.

Resolution:The member seen the list of Board of examiners found suitable and up to the mark as per SVSU rule hence approve the same.

Agenda No. 5: To consider and introduce a Value added course.

Resolution:In ordered to impart more technical knowledge and working skill familiar to the market requirement, introduced value added course appreciated by the board members and implemented with the immediate effect.

Agenda No. 6: To Organize Seminar /Workshop/industrial tour.

Resolution:To well equipped with the present trends in industry and academia, BOS vehemently appreciated seminars/workshops conduction by the department.

Agenda No. 7: Career guidance lecture by expert

Resolution:BOS has rightly emphasized the importance of career counseling in choosing career option for young pursuing graduates according to individual interest aiming at societal benefits.

Agenda No. 8: One outreach program in making campus polythene free.

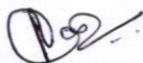
Resolution:To cope up with ecology and acting along with government initiative in making campus polythene free, BOS has rightly appreciated the initiative of the Department.

Agenda No. 9:To consider and take the benefits of course running by SWAYAM portal in relevance to the department as the letter ref. No. U-713 (25)/SVSU/2019/4212 received by the Office of Registrar on dated 10.10.2019.

Resolution: Approved and recommended to run SWAYAM course entitled "Convective Heat Transfer: Fundamentals and applications". It is 16 week Annual Refresher Program in teaching (ARPIT) and AICTE approved FDP course. Our department faculty members and students have registered for this course.

Agenda No. 10: proposal for centre of excellence regarding 3-D printing machine in SITE and to be considered as a Value aided courses for the benefits of students belongs to interdisciplinary courses.

Resolution: Approved and recommended the value aided course entitled 3-D Printing machine via centre of excellence which is running in SITE. It is 32 Hrs Program as per curriculum of course in teaching. Our students have to be registered as early as possible.



Dr. Ravish Kumar Srivastava

Professor & HOD (ME)

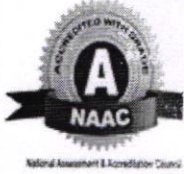
Cc To: -

1. The principal for kind information pl
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3. All ME faculty members
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5. Er. Vikas Mandal, HOD (Foundary), Indure Pvt Ltd, Ghaziabad, U.P
6. Er. Veer pal Singh, AGM, Holland tractors Ltd, Gurugaon, Haryana
7. Dr. Ajeet Kumar Rai, Associate Professor, Deptt of Mechanical Engg, VASET, SHUATS University, Prayagraj, UP



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DEPARTMENT OF MECHANICAL ENGINEERING

(Approved by AICTE)

PJ: SITE/BOS/2019/01

BOARD OF STUDIES
(Attendance)

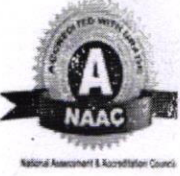
With the proper consent of principal –SITE and the guidelines of University the “**BOARD OF STUDIES**” Mechanical Engineering department for session 2019-20(ODD SEM) is being constituted which is follows:

S.No.	BOS Members	Designation	Role	Signature
1.	Dr. Ravish Kumar Srivastava	Professor & Head	Chairman	
2.	Er. Kuldeep Pal Singh	Assistant Professor	Member	
3.	Er. G.S. Kesharwani	Assistant Professor	Member	
4.	Er. Gajender	Assistant Professor	Member	
5.	Er. Manoj Kumar Atri	Assistant Professor	Member	
6.	Er. Suraj	Assistant Professor	Member	
7.	Er. Ajaya Kumar Jena	Assistant Professor	Member	
8.	Er. Harpreet Singh	Assistant Professor	Member	
9.	Er. Deepti Arora	Assistant Professor	Member	
10.	Er. Sachin Kumar	Assistant Professor	Member	
11.	Er. K Ksharma	Assistant Professor	Member	
12.	Er. Dinesh Kumar Patel	Assistant Professor	Member	
13.	Er. Leeleshwar Mohan	Assistant Professor	Member	
14.	Er. Aruna Saini	Assistant Professor	Member	
15.	Dr Ajeet Kumar Rai	Associate Professor	External Member (Academics)	



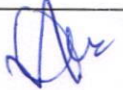

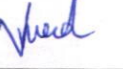
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DEPARTMENT OF MECHANICAL ENGINEERING

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16.	Er. Ankit Sharma	Assistant Professor	External Member (Academics)	
17.	Er. Veer Pal Singh	AGM	External Member (Industry)-	
18.	Er. VikasMandal	HOD (Foundry)	External Member (Industry)-	

~~Submitted for conking approval.~~



HOD (ME)

Copy to:-

Principal SITE:- For Kind Information



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MECHANICAL ENGINEERING DEPARTMENT

(Approved by AICTE)



Ref: OFFICE OF THE HOD/ME/SITE/ 04/01/20/02

Date: 04/01/2020

ACTION TAKEN REPORT

Action Taken Report on BOS Meeting held on 08/07/2019

Sr No	Agenda taken	Decision	Outcome/Result
1.	To examine feedback analysis for the UG program for the session 2019-20 Odd Sem.	The member noted the feedback analysis and approved the action taken on the feedback.	The faculty members applied all the inputs provided by the HoD for improvements in the way they deliver the classes and focused more towards outcome oriented process.
2.	To consider training of students in the program of UG.	It was recommended to make students get trained at CAD CAM centre.	Training on AUTO CAD was conducted and students get trained and skilled.
3.	To consider and approve Board of Examiner for theory and practical examination for the UG and PG program of EVEN Sem 2019-20.	Approved and recommended to COE.	All the examiners were informed officially after getting approval from COE regarding the same.
4.	To organize a outreach activity	The BOS members accepted the proposal.	A visiting tour was organized at Chandigarh University under the students exchange program.


Dr. Ravish Kumar Srivastava

Professor & HOD (ME)
SITE, SVSU, Meerut.